

**INFOCREDIT PROFESSIONAL EDUCATION (IPE)**  
**TRAINING CALENDAR – 1<sup>st</sup> SEMESTER 2018**

<b>COURSE TITLE</b>	<b>DATES</b>	<b>CPD Units</b>	<b>LOCATION</b>
Improvement of business productivity using the Project Management Methodology (PMI)	26 & 27 February	14	NICOSIA
GDPR	08 & 09 March 07 & 08 May	14	NICOSIA LIMASSOL
Corporate Governance and its Application in Modern Enterprises	17 April	7	NICOSIA
Employment Law and Employee Dispute Resolution Techniques	18 April	6.75	NICOSIA
DPO (Data Protection Officer)	24 & 25 April	14	NICOSIA
Anti-Money Laundering & Counter Terrorism Financing	02 & 03 May 15 & 16 May 22 & 23 May	10	NICOSIA LARNACA LIMASSOL
Reinventing Performance Management: Best Practices for Optimal Business	08 & 09 May	-	NICOSIA
Excellent Customer Service	22 & 23 May	-	NICOSIA
Social Media Marketing	05 June	-	NICOSIA

<b>Win-Win Negotiations: Tactics &amp; Skills</b>	<b>06 June</b>	<b>7</b>	<b>NICOSIA</b>
<b>How Mediation Works</b>	<b>12 June</b>	<b>7</b>	<b>NICOSIA</b>
<b>Sales Skills</b>	<b>13 &amp; 14 June</b>	<b>-</b>	<b>NICOSIA</b>
<b>Credit Risk Policy &amp; Debt Collection</b>	<b>12 &amp; 13 June 25 &amp; 26 June</b>	<b>11.5</b>	<b>LIMASSOL NICOSIA</b>
<b>ID Verification for Identifying Counterfeit Documents</b>	<b>TBA</b>	<b>6</b>	<b>N/A</b>
<b>Effective Management &amp; Leadership</b>	<b>TBA</b>	<b>-</b>	<b>N/A</b>
<b>Strategy &amp; Innovation in SMEs</b>	<b>TBA</b>	<b>-</b>	<b>N/A</b>
<b>HR Manual Workshop</b>	<b>TBA</b>	<b>-</b>	<b>N/A</b>